

ONLY COMPLETE THE FOLLOWING IF YOU PAY INCOME TAX OR CAPITAL GAINS TAX and you wish to boost your donation by 25p for every £1 that you donate, by enabling us to claim Gift Aid.

CHARITY GIFT AID DECLARATION: I pay Income Tax and/or Capital Gains Tax, and I want to Gift Aid my donations to *West Wiltshire and East Somerset Area Meeting*. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the total Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

First name or initial:

Surname:

Your address:

Postcode:

Signature:

Date:

Please note it is not necessary to sign this if you are returning it to the Collector electronically.

Please notify the Area Meeting Collector if you want to cancel this declaration, or if you change your name or address, or no longer pay sufficient tax on your income/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue & Customs to adjust your tax code.

Would you like a receipt for your donation? If so, please give postal or email address:

With thanks, on behalf of West Wiltshire & East Somerset Area Meeting.

Your data, its use and protection

The data you give us on this form will be used solely to process your donation to Quakers. If you ask us to, we will send standing order information to your bank. If you complete the Gift Aid declaration, we will use your data in a return to HMRC, the tax-collecting arm of government.

Completed forms will be held securely by the collector. Some information will be stored on computer, where it will be protected from unauthorised access, and only shared with those who need the data.

There are more details of how West Wiltshire & East Somerset Area Meeting uses personal data in our *Data privacy policy* and *Data usage table* which are two of the AM's reference documents. Ask a trustee or meeting clerk if you would like to see this.